

### **1.C.3. WEBSITE - RESULTS AND NEWSLETTER**

1. Obtain Game Results (2 games) and post on website on Optimist Division 1 page under “Standings”

- **Task Coordinator - Darren Kent** (for Web site)  
Phone: 604-552-3364  
**E-Mail:** [darren@darrenkent.ca](mailto:darren@darrenkent.ca)
- **Al Kersey** (for file records)  
Phone: 778-988-4337  
**E-Mail:** [akersey@telus.net](mailto:akersey@telus.net)

#### TASKS:

#### 2. In Advance of Next Season:

- a. Ensure training on how to post and navigate website is completed – contact Optimist Website Manager for information ([janicescott@shaw.ca](mailto:janicescott@shaw.ca))
- b. Post any information regarding application forwarded by Optimist Division 1 Manager or Optimist Junior Interclub Curling League Administrator
- c. Post game schedules, task lists and any other relevant documents forwarded by Optimist Division 1 Manager or OJI Administrator
- d. Ensure up to date announcements are on the Home Page of the website – forward any information not for Optimist Division 1 area of the site to Janice Scott ([janicescott@shaw.ca](mailto:janicescott@shaw.ca))

#### 3. During Season:

- a. Post game results under Optimist Division 1 standings section, once received from Optimist Division 1 Manager
- b. Post any announcements or updated documents, photos etc, as they are sent from either the Optimist Division 1 Manager or OJI Administrator

#### 4. Following Season:

- a. Post the final season results and photos in the Optimist Division 1 area of the Optimist Junior Interclub website [www.optimistjuniorcurling.ca](http://www.optimistjuniorcurling.ca)
- e. Forward News Flash that Optimist Division 1 Manager has developed for Curl BC regarding next season’s application on OJI website to OJI Website Manager (Janice Scott ([janicescott@shaw.ca](mailto:janicescott@shaw.ca)))

Edit this task description throughout the season and prepare report to give to Optimist Division 1 Manager at the end of the season for presentation to the Optimist Junior Interclub Curling League Semi-annual General Meeting on the third Tuesday in April.

Estimated annual volunteer hours required for this Task