

1.C.4. BANNER, TROPHIES AND AWARDS

Task Description:

Oversee the ordering of the Optimist Division 1 Banner, Trophies and Awards

Key Contacts:

- Division 1 Sunday Coordinator as needed
- Jim Zelinski (Vernon), 250-545-5146, jimzelinski@gmail.com
- Winner's Circle Trophies (Surrey), 604-584-0544, awards@mywct.com

Key Dates:

- First Week of January – Contact Jim to request banner
- Final League Game – Confirm names of winners for banner & plaques
- Playoffs Day – Assemble plaques and confirm names of playoff winners

Estimated Annual Volunteer Hours: 5, including driving to drop off / pickup plaques

Important Information:

- The Championship Banner is presented to the team who wins the final 3 game round of regular season play for Block A, not who has the most points at the end of league play.
- 4 Plaques with player's names are presented at the banquet. 1 Perpetual Wall Plaque for Optimist Division 1 Grand Aggregate Champions (most points at the end of league play) and 3 5x7" take home plaques for Playoff Block Winners (A - Block, B - Block, C - Block)
- Confirm the player and coach names with all coaches, ensuring the correct spelling and players to be listed on the banner / plaques.
- **NOTE:** When transporting, wrap plaques in bubble wrap, newspaper, towels or the like, otherwise plates scratch when rubbing against each other.



TASKS:

1. Banner: Presented to Championship Team for last round of regular season play
 - a. Order 1st week January from Jim Zelinski (Vernon) 250-545-5146 email jimzelinski@gmail.com. It is important to contact Jim early in January to ensure that he has sufficient time to prepare the banner. Jim will prepare the banner awaiting the Champions' names and their club name.
 - b. Advise Jim that the banner make-up remains the same, specifically:
 1. Yellow Banner with green trim
 2. Green lettering and Optimist International® Logo
 3. Green Team Names and Red Sponsors Names and Years
 4. Confirm Banner is to be single sided
 5. Confirm required timeline
 - i. Optimist Division 1 Banner Champions' names to be provided after final regular season game on (Give Jim date of last game) .
 - ii. Delivery of Optimist Division 1 Banner required by **Friday before Playoff Day (Sunday)**.
 - c. **After the last league game** for Optimist Division 1, confirm Banner Champions with Optimist Division 1 Manager. Before sending in to have the names added to the Banner, email the Champions' Coach a list of the players and coaches names to be added to the Banner to confirm spelling accuracy. Once confirmation of spelling received, advise Jim Zelinski by email (jimzelinski@gmail.com) each Curler's Name, their Coach's name and their Club name. It is best to do this step by email as it will ensure accurate spelling of Names.
 - d. Need Optimist Division 1 Banner ready for presentation on the **PLAYOFF DAY** at the Langley Curling Centre. Ensure the Banner is delivered by **LATEST** by the **Friday before the Playoff Games (Sunday)**. Jim will arrange freight via Purolator or Greyhound, whichever is more convenient.
 - e. **NOTE: The Banner will be presented again in early March** at the Optimist Junior Interclub Windup Banquet in Cloverdale. Ensure that the Banner is presented promptly to the Optimist Junior Interclub Administrator for delivery to the Cloverdale Banner Task Coordinator
2. Block and Grand Aggregate Team Plaques
 - a. It is advisable to phone around to get a reasonable price. Winner's Circle Trophies was used in 2017. See below for list of previous suppliers. Note the logo and Block plaques were updated for the 2016-17 season to standardize them with the Div 2,3 & 4 plaques and to use the Optimist logo instead of a generic curling logo. If you choose someone other than Winner's Circle you will have to arrange to get the logo in an acceptable format to them.
 - b. 4 Plaques in Total: 1 for Optimist Division 1 Grand Aggregate Champions and 3 for Playoff Block Winners (A - Block, B - Block, C - Block)
 - c. 12 team name plates, one for each team need to be ordered.
 - d. Order in time to have on hand for Playoff Day – Winner's Circle took one week
 - e. Use a previous plaque for template (See picture above)
 - f. On completion of playoffs, peel paper off of the winning block Team Name Plate to expose sticky side and attach to each appropriate plaque
 - g. Present to winning team at the end of the game

3. Perpetual Wall Plaques: Trophies

- a. 4 Plaques in total: 1 for Optimist Division 1 Grand Aggregate Champions and 3 for Playoff Block Winners (A-Block, B-Block and C-Block)
 - b. Confirm the Grand Aggregate Champions with Optimist Division 1 Manager and, upon completion of Playoff Day, get individual Names of Curlers for each Block Winner and take to engravers to be inscribed.
 - c. Upon completion of the playoffs, confirm the winning teams, players' names and coaches' names.
 - d. Get Plaques engraved within one week and return to the Langley Curling Centre and hung prior to closing.
 - e. **NOTE: When transporting, wrap plaques in bubble wrap, newspaper or the like, otherwise plates scratch when rubbing against each other.**
4. Edit this task description throughout the season and prepare report to give to Optimist Division 1 Manager at the end of the season for presentation to the Optimist Junior Interclub Curling League Semi-Annual General Meeting on the third Tuesday in April
 5. Submit all receipts to Optimist League for reimbursement. Jim Zelinsky bills Optimist directly for the banners and shipping charges. You will only be required to pay for the plaques and engraving.

Prior Wall Plaque Providers

Winner's Circle Trophies (used for 2016 – 2017 season)

14162 109 Avenue, Surrey, BC,
604-584-0544

awards@mywct.com

<http://www.mywct.com>

5" x 7" Green Ash Plaque – cost \$15.50 each, did not charge for 12 team name plates.
Annual Plate Engraving – cost \$7.00 each

Victory Trophies Ltd.

#12 – 5901 East Broadway, Burnaby, BC
604-298-9534

info@victorytrophies.com

5" x 7" Black Ash Plaque – cost \$15/Plaque

Insignia Recognition

12971 – 80th Avenue
Surrey, BC V3W 3B1

604-590-2516 – Jim Boyd

insignia@insigniarecognition.ca

5" x 7" Black Ash plaque – cost \$17.25/Plaque including 2 engraved painted brass Plates per Plaque.

13 painted brass laser engraved Team Name Plates for \$ 3.95 each.

Delta Engravers – 9571 120th Street, Delta 604-585-7660 provided the engraving in 2012 at a cost of \$10.00+HST per plate